

**CITY OF BUFORD**  
Planning & Zoning Department  
2300 Buford Highway  
Buford, GA 30518  
(770) 945-6761

**APPLICATION FOR ANNEXATION**

Tax Map Number: \_\_\_\_\_ Date: \_\_\_\_\_

Present Zoning: \_\_\_\_\_ Requested Zoning: \_\_\_\_\_

Address of subject property: \_\_\_\_\_

Owner of property: \_\_\_\_\_

Telephone number: \_\_\_\_\_ cell: \_\_\_\_\_ email: \_\_\_\_\_

Housing Units: \_\_\_\_\_ Other Buildings: \_\_\_\_\_

A. Submit copy of recorded survey.

| B. Subject property Description – A legal description (deed) and plat.

C. Petition Requesting Annexation – Owners must complete Petition Requesting Annexation.  
(Exhibit A)

D. Authorization By Property Owner – Owners must complete certifying property ownership  
(Exhibit B)

Fees – annexation with same/similar zoning - \$350; annexation with rezoning - \$800.00.

Authorization to inspect premises – I hereby authorize the Buford City Commission, the Planning Commission and their staff to inspect the premises which is the subject of this annexation application.

\_\_\_\_\_  
Signature - Owner

\_\_\_\_\_  
Signature- Owner

=====  
For office use only:

Annexation # \_\_\_\_\_

Application received: \_\_\_\_\_

Date Annexation will become effective and official: \_\_\_\_\_

Fee received: \$ \_\_\_\_\_

**Exhibit A**

**PETITION REQUESTING ANNEXATION**

**CITY OF BUFORD, GEORGIA**

DATE \_\_\_\_\_

TO THE CITY COMMISSION OF THE CITY OF BUFORD, GEORGIA

1. The undersigned, as owner of all real property of the territory described herein, respectfully requests that the City Commission annex this territory to the City of Buford, Georgia, and extend the City boundaries to include the same.

2. The territory to be annexed is unincorporated and contiguous [as defined and described in O.C.G.A. 36-36-20(a)] to the existing corporate limits of Buford, Georgia and the description of such territory area is as follows:

Address/Location of Property:

\_\_\_\_\_

Tax Map Number: \_\_\_\_\_

See description attached.

3. It is requested that this territory to be annexed shall be zoned: \_\_\_\_\_

For the following reasons:

\_\_\_\_\_

\_\_\_\_\_

WHEREFORE, the Petitioners pray that the City Commission of the City of Buford, Georgia, pursuant to the provisions of the Acts of the General Assembly of the State of Georgia, Georgia, Laws, 1946, do by proper ordinance annex said property to the City Limits of the City of Buford, Georgia.

Respectfully submitted,

\_\_\_\_\_

\_\_\_\_\_

Signature of Owner(s)

**Exhibit B**

**AUTHORIZATION BY PROPERTY OWNER**

**Application for Annexation**

I swear that I am the owner of the property which is the subject matter of the attached application as shown in the records of \_\_\_\_\_ County, Georgia. I authorize the person named below to act as applicant in the pursuit of an annexation request of this property.

Name of Applicant: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Telephone number: \_\_\_\_\_ cell: \_\_\_\_\_

Email address: \_\_\_\_\_

\_\_\_\_\_  
Signature of Owner

\_\_\_\_\_  
Signature of Owner